Thank you for supporting ABAI by registering to exhibit at the 52nd Annual Convention in San Francisco, CA! Take a moment to review the following important information about exhibiting.

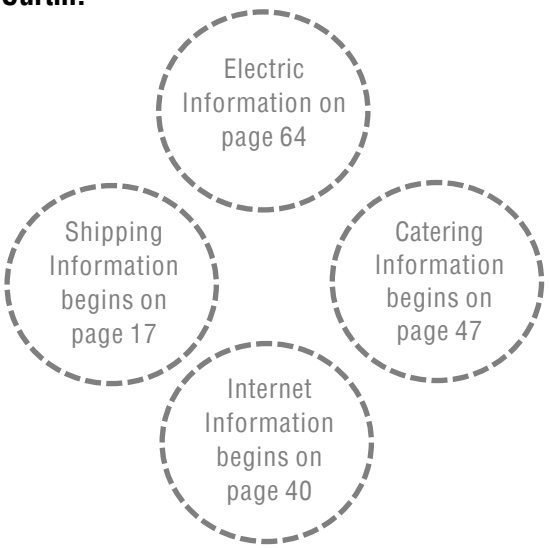
Exhibitor Services: Exhibitor Services this year will be rendered by **Curtin.**

General Phone: (415) 883.7818
General Email: info@curtinconvention.com

Internet Services: Rendered by **Moscone Facility Services**
Internet Services Phone: 415-974-4080 **Internet Services Email:** Internet@moscone.com

Catering Services: Rendered by **Legends; Moscone Facility**
Phone: 415-974-4040
Email: Infosf@moscone.com

All Services PDF: HERE →



Online Ordering: HERE

Online Ordering Instructions:

- You will get a welcome email with log-in instructions from a contact ending in *@curtinconvention.com*. If you do not receive this email within a week of signing up please reach out to the email above.

Booths Include

- 10'x10' pipe and drape surround
- 6'L draped table
- 2 Chairs
- 1 Wastebasket
- 1-Line Sign with number

Booths Do Not Include

- Additional Furnishings
- Electric
- Guaranteed Wifi
- Trash Removal or Cleaning
- Lodging or Meals for Staff

Electrical Services:

Electrical Services this year will be rendered by **Edlen**

Phone: 650-225-0900
Email: sanfrancisco@edlen.com
Online Ordering: HERE

Online Ordering Instructions:

- Log in or create new account
- Search: ABAI

AV Services:

AV Services this year will be rendered by **Projection**

Email: mosadmin@projection.com
Online Ordering: HERE

Need your booth number?
It can be found on your organization's web listing*

*Please note that listings are not purely in alphabetical order. Organization will not be listed if payment has not been made. If you cannot find your listing and believe it is in error, please contact exhibits@abainternational.org.

Exhibitor Listing Updates:

Your description will be listed both on the app and in the program book. Please double check your listing is correct by April 1. You are now able to update your online exhibitor listing; logo and description - live!

Make sure you are logged into your ABAI Portal account, then visit the **NEW EXHIBITOR PORTAL**.

Important Notes:

1. At this time, only the main organization contact can make these updates.
    a. In the future we will be making updates, including the ability to allow your team to make these edits also. We appreciate your patience as we grow this feature.
2. You may need to clear your browsers cache to see the updates reflected on the event listings page.
3. You cannot make updates if the listing is not live yet.
    a. If you recently made your purchase, not made full payment or have not submitted the exhibitor contract to exhibits@abainternational.org your listing will not be available.
    b. If you have recently paid or submitted your paperwork, please allow our team 5 business days to complete the update before editing.

! 4. Your updates will not automatically be assigned to your permanent account or reflect in the printed program.
    a. At this time please notify us via email if you've made a update to the description or logo so we can pull that information for the program book.*

    *any information updated after the program book print deadline will not be reflected in the print.

Onsite Booth Times:

- **Exhibit Booth Setup:** Friday, May 22, 2:00 – 5:00 PM
- **Exhibit Hours**
    - Saturday, May 23, 11:00 AM-4:00 PM, 7:00 PM-10:00 PM
    - Sunday, May 24, 11:00 AM-4:00 PM
    - Monday, May 25, 11:00 AM-4:00 PM
- **Exhibit Booth Teardown**: Tuesday, May 26, 8:00 -10:00 AM

Important Notes:

- Booths are expected to set up their signage and decorations on Friday. The only exception is unforeseen circumstances (i.e. a delayed flight).

Hotels:
Please find all of our hotels that we are offering room block rates for, on our website HERE.

Attendee Registrations:
Both your full event registrations and exhibit-only registrations will be processed in May 2026. Submission is required for your attendees to access the exhibit hall. You can submit these names below.

Registrant Submission: https://www.surveymonkey.com/r/DZTM3KY

If you need any additional registrations, please contact exhibits@abainternational.org.

Additional Full Registrations: Price varies based on membership status.
Additional Exhibit Hall Registrations: $75 per person.

Discounted Career Center:
You will receive a 25% discount on products through the ABAI Career Center until 12/31/2026. To receive this discount, you must use the supplied coupon code for posting.

Coupon Code: If you have received this code please email exhibits@abainternational.org.

New Commercial Benefit:
We have a new opportunity available, first-come first-served, for our exhibitors! Have your team on-site join us for a brief interview with our videographer. Each interview will be edited into a short, high-quality commercial. The final video will be provided to you for your organization's own promotional use. Sign up by **CHOOSING A TIME SLOT**, while space is still available.

Scam Alert!
Please be aware of potential scams from third parties offering discounted room rates or access to attendee information. **ABAI does not sell or distribute attendee lists to any external parties**, and we strongly advise against engaging with unauthorized vendors. All hotel reservations should be made directly through the official hotel or via ABAI's designated booking link. If you receive any suspicious communications regarding accommodations or attendee lists, please disregard them and feel free to reach out to us for verification. Your privacy and security are our top priorities.

Discounts:
We are excited to celebrate ABAI's 52nd Annual Convention in San Francisco, CA! If you are looking for things to do near Moscone Center West, we have included some suggestions for you HERE. For a complete guide to San Francisco, please check out San Francisco Travel.

NOTE:
Package
Is different than
Premium

PACKAGE EXHIBITORS ONLY

Please keep track of the deadlines listed below; **reminders will not be distributed**. Please submit to exhibits@abainternational.org.

Submissions needed for *Package* exhibitors:

- **Logo:**
  Submit your logo in a vector format for large scale printing. Please submit two separate files; one in full-color and one in single-color.
  Deadline: March 28, 2025

- **One quarter-page ad in *Inside Behavior Analysis*:**
  Please submit a 4" x 5.25"; CMYK or Grayscale color, TIF or PDF format ad. Ad's will be printed in black and white in the next available print. Print issue not guaranteed.
  - **Print Deadlines:**
    January 15, 2026: deadline for summer issue
    July 15, 2026: deadline for fall issue
    September 15, 2026: deadline for winter/spring issue

- **Promotional Email:**
  Please submit a blurb, around 40 words in length, regarding your organization. This will be included in a promotional email to all registrants near event time. If you do not submit a unique blurb we will use the company description we have on file for your organization.
  Deadline: April 1, 2026

- **Facebook Post:**
  When you have a Facebook post that you would like us to post on your behalf please post it directly on your Facebook and send a link to exhibits@abainternational.org so that we can repost it with it connected to your company page. You are welcome to do this any time leading up to the convention. ***
  ****Please note that any posts sent after the deadline cannot be guaranteed.*
  Deadline: May 16, 2026

- Package exhibitor listings will include the company logo printed in the program book if purchased before the deadline. (03/06/26) No separate submission needed.

Please note that package and premium exhibitors are different types, these advertisements are only for package exhibitors. All submissions will be checked before they are posted. If your organization submits an advertisement, you were not eligible for, it will be omitted.

Please do not hesitate to reach out if you have any further questions!

Best,

The ABAI Team

Association for Behavior Analysis International
550 W. Centre Ave. Ste 1
Portage, MI 49024
E: exhibits@abainternational.org
P: (269) 492-9310