

Thank you for supporting ABAI by registering to exhibit at the 18<sup>th</sup> Annual Autism Conference in Las Vegas, Nevada! Take a moment to review the following important information about exhibiting.

### **Exhibitor Services:**

#### **LVE Event Services Management**

**Email:** [exhibitorservices@lvexpo.com](mailto:exhibitorservices@lvexpo.com)

**Phone:** (888) 989-3976

**Hours:** Monday – Friday, 7:30am – 4:00pm PT

**PDF Form:** [https://www.abainternational.org/media/205511/AUT24\\_ESM.pdf](https://www.abainternational.org/media/205511/AUT24_ESM.pdf)

**Direct Link:** TBA

#### **All Booths Include:**

- 10'x8' pipe and drape surround
- 6'L draped table
- 2 Chairs
- 1 Wastebasket
- Carpet

### **Electrical and Internet Services**

#### **EventNow**

**Phone:** (888) 595-0607

**Hours:** Monday – Friday 9:00 am – 5:00pm CT

**Direct Link:** [https://eventnow.encoreglobal.com/myevents/result/index/show\\_id/9550cf6b-27b6-ee11-a568-000d3a5361b1/](https://eventnow.encoreglobal.com/myevents/result/index/show_id/9550cf6b-27b6-ee11-a568-000d3a5361b1/)

**Need your booth number?** It can be found on your [organization's web listing](#) \*

\*Please note that listings are not purely in alphabetical order, Package Booth Exhibitors will be listed first, followed by all other exhibitors alphabetically. If you cannot find your listing please contact [exhibits@abainternational.org](mailto:exhibits@abainternational.org).

### **Onsite Booth Times:**

- **Exhibit Booth Setup:** Monday, March 18, 2:00-6:00 PM
- **Exhibit Hours**
  - Tuesday, March 19, 9:30 AM-1:00 PM, 3:00 PM-4:00 PM
  - Wednesday, March 20, 9:30-11:00 AM
- **Exhibit Booth Teardown:** Wednesday, March 20, 11:00 AM-1:00 PM

### **Details:**

- Booths are expected to set up their signage and decorations during the Monday hours. The only exception is unforeseen circumstances (such as a family emergency or a delayed flight).

### **ABAI Website & Mobile App:**

Your exhibitor listing will include your booth number, organization name, address (print only), and URL. Please double check your information on the [convention landing page](#).

If you have recently signed up please allow 1 week for your information to be updated. **(Any updates submitted after 02/16 are not guaranteed to be reflected in the printed program.)**

### **Hybrid Specific:**

Please send one (1) email to [exhibits@abainternational.org](mailto:exhibits@abainternational.org) with **all** the files you would like to provide to virtual attendees in the virtual attendee specific pages. (This could be brochures, pamphlets, forms, etc.)

### **Hotel Blocks Are Open:**

Please note that **discounted hotel rooms** are **sold out** at this time. If you are attempting to pick up a cancelled room at a discounted room rate, please use the ABAI [website](#).

### **Attendee Registrations:**

Both your full event registrations and exhibit-only registrations will be processed in March 2024. You can submit these names below.

**Registrant Submission:** <https://www.surveymonkey.com/r/HS8DC55>

If you need any additional registrations please contact [exhibits@abainternational.org](mailto:exhibits@abainternational.org).

**Additional Full Registrations:** \$Price varies based on membership status.

**Additional Exhibit Hall Registrations:** \$75 per person.

**PLEASE  
COMPLETE  
AS SOON AS  
POSSIBLE**

### **Discounted Job Listings:**

You will receive a 10% discount on all 30-day [job postings](#) until 12/31/2024. To receive this discount, you must use the supplied coupon code for posting.

### **COVID-19 Information:**

ABAI's priority is always the safety of our members and exhibitors. Please know we are closely monitoring CDC guidelines and local recommendations to ensure attendees have a safe and productive in-person convention experience.

Guidelines and recommendations change quickly. We recommend double-checking all local guidelines, especially regarding testing requirements, a week before your planned departure. Currently there are no requirements for entry to the event. We do highly suggest social distancing and masks when there though.

### **Scam Alert!**

Please do not be fooled by anyone contacting you offering discounted room rates or attendee information. ABAI does not supply attendee lists to anyone, and all hotel rooms should be booked directly through the hotel itself.

## PACKAGE EXHIBITORS ONLY:

### Submissions needed for *Package* exhibitors:

- Two business-card sized ads in *Inside Behavior Analysis*:  
Please submit a 4x2.5; CMYK or Grayscale color, TIF or PDF format ad to [exhibits@abainternational.org](mailto:exhibits@abainternational.org). Ad's will be printed in black and white in the next available print.
  - Print Deadlines:  
June 15, 2024: deadline for summer issue  
September 15, 2024: deadline for fall issue  
December 15, 2024: deadline for winter/spring issue
- Package exhibitor listings will include the company logo printed in the program book if purchased before the print deadline. (02/01/24)

### Additional Marketing Opportunities:

**LAST CALL** on additional opportunities to enhance your visibility throughout the event!

#### UNIQUE TO VEGAS:

<b>Reception Entertainment:</b>	Sponsor a casino game table at the reception event on Monday evening. Attendees will be able to play roulette for prizes during the event. You will be advertised via email, program book* and signage.	<b>\$1,199</b> Deadline: 03/05/24
<b>Reception Prizes:</b>	Sponsor a grand prize of full registration to the 2025 Autism Conference, along with an additional prize of the full ABAI book series to a lucky winner! You will be advertised via email, program book* and signage.	<b>\$499</b> Deadline: 03/01/24
<b>Reception Prize Donations:</b> (Limited Availability)	Donate items to be offered as prizes during the casino games at the reception. Items can be brought in person or mailed ahead of time. You will be advertised via email, program book* and signage.	Deadline: 03/05/24

Please do not hesitate to reach out if you have any further questions!

Best,

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