![ABAI logo] **A|B|A|I**
Association for Behavior Analysis International

CHICAGO

2019

May 23–27, 2019
Hyatt Regency Chicago,
Swissôtel Chicago,
and Fairmont Chicago Millennium Park
Chicago, Illinois

Call for Papers

The Association for Behavior Analysis International values diversity of all kinds in the composition of the convention program. We encourage submissions by presenters from diverse groups that have traditionally been under-represented in the ABAI program and in behavioral research. In addition, presenters organizing symposia and panel discussions are encouraged to make efforts to include presenters from diverse and traditionally under-represented groups. It is anticipated that enhancing the diversity of the ABAI convention program will not only make the program more equitable but also enhance the variety of perspectives represented, thereby enriching the convention program overall.

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ANNUAL PROGRAM SCHEDULE

	May 23 Thursday	May 24 Friday	May 25 Saturday	May 26 Sunday	May 27 Monday MEMORIAL DAY	
8:00		Pre-Convention Workshops	Opening Event and SABA Awards	Breakout Sessions	Breakout Sessions	8:00
8:30						8:30
9:00						9:00
9:30						9:30
10:00			Breakout Sessions			10:00
10:30						10:30
11:00						11:00
11:30						11:30
12:00						12:00
12:30						12:30
1:00			Poster Session	Poster Session	Poster Session	1:00
1:30						1:30
2:00						2:00
2:30						2:30
3:00			Breakout Sessions	Breakout Sessions	Breakouts Sessions	3:00
3:30						3:30
4:00	Pre-Convention Workshops	Pre-Convention Workshops				4:00
4:30						4:30
5:00						5:00
5:30						5:30
6:00			Presidential Scholar Address		Presidential Address	6:00
6:30						6:30
7:00		Business Meetings	Business Meetings	Business Meetings	Business Meetings	7:00
7:30						7:30
8:00			ABAI Expo	Reunions	ABAI Social	8:00
8:30						8:30
9:00						9:00
9:30						9:30
10:00						10:00
10:30						10:30

NEW IN 2019

Social Networking Business Meetings

We encourage a broad array of social groups in the ABAI community to schedule business meetings as a way to gather together at the ABAI convention. We are especially interested in social networks that can build broader diversity in the ABAI community.

Practice Area

The Practice area will now be invitation only; poster, paper, panel, and symposium submissions will no longer be open to members. Instead, six tutorials of 50 or 110 minutes each will be solicited by the Practice Board coordinator. These presentations will not count toward the limit on oral presentations. The track will still also have one invited paper, one B. F. Skinner lecture, and a Don Baer lecture, as in the past.

Workshop Submission Changes

The following changes will be implemented for 2019 to decrease the number of workshop cancellations for low registration and to decrease the likelihood that two workshops on similar topics will run at the same time:

- AUT, CBM, DDA, EDC, and TBA:

  o These areas will have a list of sub-topics under which workshops may be submitted. These sub-topics have been chosen by the Program Board after careful review of workshops from previous years (including number of attendees and evaluation results).

  o Presenters in these areas who wish to submit workshops outside the approved topics will be asked to provide a rationale during the submission process.

- AAB, BPN, CSS, DEV, EAB, OBM, PCH, and VRB:

  o These areas will not be required to select a sub-topic or provide a rationale.

Additional details and submission requirements can be found on page 30.

Thematic Sessions

The Program Board has developed two thematic sessions of 4 hours each; "creativity" and "choice" are the themes for 2019. These themed sessions will be highlighted in the program.

Conduct Assurance

All submitters will be asked to agree to the following statement: "All presenters at ABAI events are expected to abide by ABAI's Ethics and Diversity policies. Discriminatory and derogatory language will not be tolerated in presentations at ABAI events."

Book Recommendations and Author Signings

ABAI appreciates recommendations of essential or new texts in behavior analysis to carry in the bookstore. This year, in addition to the standard information, the track/area of the text is required during submission.

The book recommendation form has been updated to include information about author signings. If you are the author of the recommended book, and would like to participate in author signing event, you will be asked to provide additional information.

REMINDERS

Poster Sessions

There will be three 2-hour poster session from 1:00 pm–3:00 pm on Saturday, Sunday, and Monday.

Business Meetings

Business meetings will be from 7:00 pm–7:50 pm on Friday, Saturday, Sunday, and Monday. There will be *no* morning business meetings, except for a few closed meetings, and the ABAI Business Meeting, scheduled on Monday at 7:00 am.

Membership and Registration Requirements

Submissions will only be eligible for *presentation* once all presenting authors, chairs, discussants, and panelists have become current (2018–2019) members of ABAI *and* registered for the 2019 annual convention.

At the final step of the submission process, you will be informed of the membership status of all relevant submission participants; please remind participants who are not current members to complete their membership application before the call for papers deadline.

Failure to become a member, register for the convention, or make a scheduled presentation could result in the denial of submission privileges for the following convention year.

Submission and Presentation Language

All submissions and presentations must be made in English.

SABA Senior Student Presenter Grant Application Deadline

To be considered for a SABA Senior Student Presenter Grant, all submissions must be made by the close of call for papers on October 31, 2018, *including posters.*

MAJOR DEADLINES

Deadlines relevant to submissions and presenters are outlined below.

Deadline	Item
October 31, 2018	**CALL FOR PAPERS DEADLINE.** Submission deadline for papers, panels, symposia, workshops, reunions, business meetings, and expo posters. **SABA SENIOR STUDENT PRESENTER GRANT APPLICATION DEADLINE.** All submissions **including poster submissions** must be made by October 31, 2018, to be considered for a SABA Senior Student Presenter Grant.
December 12, 2018	Submission acceptance notifications and rejection notifications sent via email. SABA Senior Student Presenter Grant notifications sent via email.
December 28, 2018	Presentation schedules released via email and program posted online (excepting posters).
January 9, 2019	**CALL FOR POSTERS DEADLINE.** Deadline to complete poster submissions NOT being considered for SABA Senior Student Presenter Grants.
February 6, 2019	Poster acceptance notifications and rejection notifications sent via email and poster schedules posted online.
May 1, 2019	Pre-registration deadline; registrations after this date will be processed onsite.
May 23–24, 2019	Pre-convention workshops; separate registration is required.
May 25–27, 2019	ABAI 45th Annual Convention.

REQUIRED SUBMISSION INFORMATION OVERVIEW

	Poster	Paper	Symposia	Panel	Workshop	Expo Poster	Business Meeting	Reunion
Title	✓	✓	✓	✓	✓	✓	✓	✓
Program area	✓	✓	✓	✓	✓			
Submission domain	✓	✓	✓	✓	✓			
Audience instruction level		✓	✓	✓	✓			
Poster type and size						✓		
Audience size anticipated / attendance			✓	✓	✓		✓	✓
Maximum allowed attendance, activities, target audience, materials fee, duration, instruction level					✓			
Abstract / description / purpose	✓	✓	✓	✓	✓	✓	✓	✓
Graphic / tabular data summary (PDF)	✓	✓	✓					
Keywords or phrases	✓	✓	✓	✓	✓	✓	✓	✓
Potential scheduling conflicts							✓	
Preferred room setup								✓
Chair / discussant / panelist / presenting author name, affiliation, email, city / country of residence, citizenship	✓	✓	✓	✓	✓	✓	✓	✓
Funding / Conflict of Interest	✓	✓	✓	✓	✓			
Willingness to serve as a paper session chair		✓						
Willingness to serve as a poster session discussant		✓	✓	✓				
Graphic / tabular data summary (PDF for data-based submissions only)	✓	✓	✓					
CE information (optional): CE type; instructor name, degree, qualification, CV			✓	✓	✓			
Recommend a book (optional): title, author, publisher, year published, ISBN	✓	✓	✓	✓	✓			
Data assurance, conduct assurance, presentation assurance, photography release	✓	✓	✓	✓	✓	✓	✓	✓

SUBMISSION PREPARATION CHECKLIST

❐ Determine appropriate submission type (descriptions on page 8).

❐ Provide presentation title with all acronyms spelled out (limited to 200 characters).

❐ Provide presentation abstract with all acronyms spelled out (no fewer than 150 words and no more than 200 words).

❐ Determine primary and secondary areas (descriptions on page 10)

❐ Determine submission domain (descriptions on page 11).

❐ Attach a one-page PDF file that includes a graphic or tabular summary of obtained data (if submission is data based). Graphs and tables submitted must be of professional quality and formatted according to APA style; submissions that do not comply with these requirements will likely be rejected. **All basic research and applied research submissions require data; data are optional for service delivery and theory.**

❐ Provide one- or two-word keywords or key phrases, limited to 50 characters, describing the research topic, methodology, or subjects.

❐ Confirm the membership and convention attendance of all presenting authors, panelists, chairs, and discussants before making a submission. **Verify that no participants are in violation of role limits** (descriptions on page 12).

❐ Verify that author affiliations are listed using the official institution name and that a **valid email address** is provided.

❐ Symposia and panels have the option, and workshops are required, to provide the opportunity for attendees to earn continuing education credits. Additional information about background and training will be needed for the participant serving as CE instructor.

❐ Submit recommendations for the ABAI bookstore and indicate your interest in participating in an author signing event (optional).

If instructions are unclear or you require alternate accommodations, contact the ABAI office at (269) 492-9310 or by email at convention@abainternational.org.

SUBMISSION TYPE DESCRIPTIONS

Posters

Posters are physical displays of information, usually reporting empirical research. Submissions must demonstrate that the work to be reported has scientific merit and is well advanced. Data-based posters, which require a graph or chart of data, will receive preference. **Posters in the applied research or basic research domains require a data attachment.**

Poster sessions will have assigned chairs and discussants, who will attend their designated sessions, interact with presenters, and ask questions about the research in the posters they review.

Posters should be 3'10" (1,168 mm) by 3'10" (1,168 mm) to fit the provided poster boards.

Papers

Paper submissions are individual presentations, usually concerned with conceptual, historical, or methodological issues. A paper submission may report empirical research that would be too complex for effective presentation in a poster (e.g., an integrated series of experiments). All data-based and single-study paper submissions that do not fit these criteria will be rejected or reclassified as posters. **Papers in the basic research or applied research domains require a data attachment.**

Papers will be grouped into sessions by area coordinators and a chair will be assigned to the session from among the papers' presenting authors. Fifty-minute paper sessions are comprised of two papers and a chair; 110-minute paper sessions are comprised of four papers and a chair.

Symposia

Symposia are organized by a chair who also moderates the session. Symposia focus on empirical, conceptual, historical, or methodological research. **Symposia in the applied research or basic research domains require a data attachment.**

Symposia are comprised of:

- Two presentations, a chair, and a discussant (50 minutes), or
- Three presentations and a chair (50 minutes), or
- Four presentations, a chair, and a discussant (110 minutes)

The Program Board values symposium submissions that are (a) organized around a central theme, (b) involve submissions from multiple institutions rather than from a single laboratory, department, or organization, (c) are 110-minute symposia, and (d) include submissions from multiple domains (are translational). Symposia that include presentations from multiple domains will be given priority for acceptance and scheduling.

Symposia should reflect work that is well advanced and is presented in an integrated way. Work that is just beginning (e.g., only baseline data provided) will not ordinarily be approved for symposium presentations, nor will a series of individual data presentations that do not provide an integrated view of advanced work. Presentations not reaching this level may be reclassified as posters (which may be posted together if they cover similar content).

Applied research symposia are encouraged to recruit discussants with basic science expertise to increase exchange within the discipline. Submissions within symposium submissions that do not meet these guidelines may be considered for re-assignment as posters.

Panels

Panels are 50 minutes in length and have three panelists and one chair, who is also the session's moderator. Panels have an audience-driven question and answer format following a short abstract presentation by the chair. Time is allotted for interaction amongst the panelists and with the audience. Panels bridging basic and applied science are encouraged. The Program Board will give preference to submissions that include panelists representing multiple institutions and that are translational (include a multiple-domain focus).

Workshops

Workshops are educational sessions of three or six hours and involve the preparation of substantial training materials. Presenters limit enrollment and specify the academic level of participants. Participants are charged a materials fee (optional; set by the instructor) and tuition, which is used in part to pay workshop presenters. Accepted workshops that fail to enroll any registrants may not be submitted for consideration the following convention year.

Workshops that address topics that are in high demand by convention attendees are encouraged. When

reviewing workshop submissions, the Program Board will give preference to workshops that:

- address topics that have been in high demand at recent annual conventions,
- clearly describe how they will provide supplementary materials (e.g., printed handouts, links to additional resources, sample data sheets, a copy of the presentation) to attendees, and
- clearly describe how they will use best training practices during the workshop (including behavioral skills training).

Preference will also be given to presenters whose curriculum vitae demonstrate an established track record of training experience and/or research in the topic area of the proposed workshop.

Expo Posters

The ABAI Expo is a special poster session for presentations of ABAI accredited behavior analysis training programs, internship and employment opportunities, special interest groups (SIGs), affiliated chapters, ABAI boards and committees, and behavioral associations around the world.

The fee for posters is $138 for a single poster and $271 for a double poster. ABAI-accredited behavior analysis training programs, ABAI chapters, and ABAI SIGs receive a single poster at no cost or an upgrade to a double poster for $123. ABAI boards and committees receive a single or double poster at no cost.

Single posters should be 3'10" (1,168 mm) by 3'10" (1,168 mm) and double posters should be 3'10" (1,168 mm) tall by 7'10" (2387 mm) wide to accommodate the provided poster boards. The Expo poster session is scheduled for Saturday evening.

Business Meetings

Business meetings allow groups to conduct business or discuss interests and activities. Business meetings are scheduled for 50 minutes and do not count toward the presenter role limits. Business meetings will be from 7:00 pm–7:50 pm on Friday, Saturday, Sunday, and Monday. There will be NO morning business meetings, except for a few closed meetings and the ABAI Business Meeting, scheduled on Monday at 7:00 am.

Reunions/Receptions

Reunions and receptions are social gatherings. Space for university programs, chapters, SIGs, retirement celebrations, and memorials will be provided at no cost; exhibitors, sponsors, and other organizations will be required to pay a room rental fee. ABAI does not provide audiovisual equipment or refreshments; reunion chairs are responsible for arranging these details directly with the venue. Reunions/receptions may only be held on Sunday evening.

PROGRAM AREA DESCRIPTIONS

The **Applied Animal Behavior (AAB)** program includes the dimensions of applied behavior analysis as they pertain to matters of importance for non-human animals. Topic areas may include (but are not limited to) issues related to enrichment, welfare and management, conservation, training, and treatment of problem behavior. Theoretical discussions related to these topics are also included.

The **Autism (AUT)** program includes work specifically related to the assessment and treatment of learning and behavioral characteristics of individuals diagnosed with autism spectrum disorders (ASDs) and related symptomatology. This work may be analytical in nature (research incorporating experimental controls), or it may illustrate practice or ethical issues specific to treatment of individuals with ASDs.

The **Behavioral Pharmacology and Neuroscience (BPN)** program includes research on the behavioral effects of drugs and other neurobiological manipulations as well as research on the neurobiological substrates of behavior.

The **Clinical/Family/Behavioral Medicine (CBM)** program includes the integration of behavior analytic strategies, methods, and theory into areas traditionally encompassed by clinical psychology, family therapy, and behavioral medicine. Content relevant to the area includes the application of behavioral principles and behavior-analytic basic research relevant to these domains.

The **Community, Social, and Sustainability Issues (CSS)** program area includes conceptual analyses, empirical research, and service-delivery projects related to larger-scale community, sociocultural and sustainability issues, including work supporting social and environmental justice.

The **Developmental Disabilities (DDA)** program includes research and activities in the care of persons with neurodevelopmental, intellectual, and related disabilities other than those presentations fitting within the autism program area. These reported activities include basic research, applied research, service delivery, and theory/conceptual topics.

The **Behavioral Development (DEV)** program includes research and theory designed to identify environmental variables that establish and interact with behavioral

development and show how these variables relate to behavioral principles and instructional procedures in other areas, and how they can be manipulated to promote desirable developmental outcomes.

The **Experimental Analysis of Behavior (EAB)** program includes experimental analyses of human and animal behavior in laboratory and field settings. EAB research involves experimentally manipulated independent variables and addresses questions related to the fundamental nature of behavior-environment relations.

The **Education (EDC)** program includes presentations addressing variables that impact students' learning of academic content, management of student behavior within a variety of educational settings, and the practices of educators.

The **Organizational Behavior Management (OBM)** program includes workplace applications derived from behavior analytic principles. The focus is typically on direct interventions to improve employee performance through behavior change, as well as large-scale systemic analyses and interventions to address work processes and other environmental and social factors that may influence organizational behavior.

The **Philosophical, Conceptual, and Historical Issues (PCH)** program includes topics on the foundations—past, present, and future—of behavior analysis as a system, science, and practice, as well as comparisons and contrasts with the natural and historical sciences and humanities.

The **Teaching Behavior Analysis (TBA)** program includes theoretical/conceptual, applied research, and service delivery presentations related to teaching the science and practice of behavior analysis, including to individuals, academic/university faculty, clinical staff, parents, other professionals, and the broader community.

The **Verbal Behavior (VRB)** program includes conceptual, experimental, and applied presentations with roots in Skinner's (1957) analysis of verbal behavior. Topics may include mands, tacts, intraverbals, echoics, textual, listener behavior, autoclitics, multiple control, self-editing, and problem solving/thinking. VRB presentations emphasize analysis of controlling variables for verbal responses of humans and nonhumans.

SUBMISSION DOMAIN DESCRIPTIONS

Basic research is research that primarily contributes to knowledge about fundamental principles of behavior; target behavior is selected based on scientific goals rather than social significance (can include verbal behavior in humans); any species; theoretically driven; data-based; premium placed on experimental control; activity carried out under auspices of research protocol.

Applied research is research that primarily contributes to knowledge about how/why interventions, service delivery systems, or their components achieve desired behavior change; target behavior selected on basis of its social significance; human emphasis; intervention designed to improve performance or adaptive functioning of individuals or behavioral systems; data-based; development of new technology for behavior change; activity carried out under auspices of research protocol.

Service delivery is intervention-driven activity to produce desired behavior change rather than to identify how/why interventions, service delivery systems, or their components achieve those goals; extension of existing technology to new setting or population; also may include public policy, regulatory, ethical, and related service-delivery issues.

Theory is theoretical; conceptual; integrative statements about organizations of facts; interpretations; mathematical models/quantitative analyses; can include historical and philosophical analyses or reviews. Literature reviews should also be submitted under this domain.

ROLE LIMITS AND SCHEDULING CRITERIA

Role Limits

To limit the number of concurrent and potentially conflicting presentations, and to increase the impact and prestige of the poster sessions, individuals may serve in the following roles:

- presenting author on no more than two posters, *and*
- presenting author/panelist on no more than one oral presentation (paper, individual symposium presentation, or panel), *and*
- chair or discussant on no more than one symposia or panel.

The following roles *do not* count toward the role limits:

- B. F. Skinner lecturer
- Business meeting chair
- Expo poster presenting author
- Paper session chair
- Poster session discussant
- Poster session chair
- Professional Development Series (PDS) panelist
- Reunion chair
- Workshop presenting authors

Scheduling Criteria

The Program Board can consider only the presenting author, chair, panelists, and discussant of each submission when resolving scheduling conflicts.

The Program Board will reject submissions with participants exceeding the role limits outlined above. Consideration of which presentation to reject when a participant has surpassed his or her limit will be made with attention to the order in which submissions were received.

Author Limits

- Papers, posters, individual symposium presentations, workshops, and Expo posters must have **one presenting author** and no more than seven additional authors.
- Panels must have exactly three panelists and one chair.
- Paper sessions, symposia, panels, business meetings, and reunions must each have one chair.
- Symposia, depending on the number of individual presentations, may have one discussant.

Role Descriptions

Oral Presentation. Any panel, paper, or symposium. Oral presentations should reflect work that is well advanced and is presented in an integrated way.

Presenting Author. This individual must become an ABAI member, register for the convention and make the presentation. This person does not need to be the first author. Presenting authors are required for individual symposium presentations, posters, and papers. *This role does count toward the oral presentation limit.*

Author. This individual is not required to register for the convention or become a member, but his or her name will be published in the convention program. Authors are optional for papers, posters, individual symposium presentations, and expo posters. *This role does not count toward the oral presentation limit.*

Expo Poster Presenting Author. This individual must become an ABAI member, register for the convention, and attend the expo poster session. This person does not need to be the first author. *This role does not count toward the oral presentation or poster limit.*

Workshop Instructor (Presenting Author). This individual must become an ABAI member and present the workshop. This person is not required to attend or register for the convention. *This role does not count toward the oral presentation limit.*

Panelist. This individual must become an ABAI member, register for the convention, and participate in the panel. This individual participates in an audience-driven question and answer format session following a short abstract presentation delivered by the chair. *This role does count toward the oral presentation limit; however, PDS panels do not count toward the oral presentation limit.*

Chair. This individual must become an ABAI member, register for the convention, and participate in the presentation. The chair oversees the session, delivers a short abstract summarizing the session, introduces the first presenter, acts as a timekeeper, and ensures the session ends on time. *This role does count toward the chair/discussant limit.*

Poster Chair. The poster chair is responsible for attending his or her assigned poster session to oversee the session and ensure that all the discussants are present for their area. This person should be prepared to

act as discussant if needed. *This role does not count toward the chair/discussant limit.*

Paper Session Chair. This individual must become an ABAI member, register for the convention, and participate in the presentation. Area coordinators assign one of the presenting authors from the session to this role. The chair oversees the session, introduces the presenters, acts as a timekeeper, and ensures the session ends on time. *This role does not count toward the chair/discussant limit.*

Reunion Chair. This individual must become an ABAI member, register for the convention, and attend the reunion. *This role does not count toward the chair/discussant limit.*

Business Meeting Chair. This individual must become an ABAI member, register for the convention, and attend

the business meeting. *This role does not count toward the chair/discussant limit.*

Discussant. This individual must become an ABAI member, register for the convention, and participate in the presentation. The discussant highlights and integrates the contributions of various presenters in the session. *This role does count toward the chair/discussant limit.*

Poster Discussant. The role of poster discussant is to attend assigned sessions, listen to the explanation of presenters about their posters, ask questions about the studies, and provide feedback on presentation style, poster layout, and the content of the study being presented. *This role does not count toward the chair/discussant limit.*

SUBMISSION INSTRUCTIONS

Electronic

ABAI prefers and requests that all submissions be made through the ABAI portal at https://www.abainternational.org/portal.

If you do not have a portal account, please select "sign up for a free portal account" when asked to sign in to proceed with completing your submission.

After logging into the ABAI portal, select "Tools" (Figure 1), then "Call for Papers Entry" (Figure 2), then "45th Annual Convention; Chicago, IL; 2019."

Click on "Make a Submission" and follow the instructions based on submission type.

Email, Postal Mail, or Facsimile

A typed submission can be emailed, mailed, or faxed to ABAI. Please note, all submissions must follow the correct submission type outline.

Association for Behavior Analysis International
ATTN: 2019 Submissions
550 West Centre Avenue, Ste. 1
Portage, Michigan 49024

Fax: (269) 492-9316

convention@abainternational.org

Figure 1. Step One.

Figure 2. Step Two.

POSTER SUBMISSION GUIDELINES

Posters are physical displays of information, usually reporting empirical research. Submissions must demonstrate that the work to be reported has scientific merit and is well advanced. Data-based posters, which require a graph or chart of data, will receive preference. **Posters in the applied research or basic research domains require a data attachment.**

Poster sessions will have assigned chairs and discussants, who will attend their designated sessions, interact with presenters, and ask questions about the research in the posters they review.

Posters should be 3'10" (1,168 mm) by 3'10" (1,168 mm) to fit the provided poster boards.

Poster Title

Please use title case when entering the title, not all lowercase or all capital letters (e.g., Clinical Applications of Behavior Analysis: A Two-Part Study). Please limit titles to 15 words (200 characters). Please spell out all acronyms. No ending punctuation or quotation marks around the title are necessary.

Program Area

Select the most appropriate program area for your submission as the primary area; this information will help to avoid scheduling conflicts. For a complete description of program areas, refer to page 10.

Submission Domain

Designate each submission as basic research, applied research, service delivery, or theory, as defined on page 11. Designating a domain for each submission allows convention attendees to make informed decisions about which presentations to attend.

Abstract

The abstract must follow American Psychological Association (APA) style guidelines and be no fewer than 150 words or more than 200 words. Abstracts should begin with a sentence stating why the topic is important and end with the general conclusion, relevance, or potential impact. All acronyms must be spelled out at first mention.

Data-based submission abstracts

The abstract for a data-based presentation also must include: 1) an overview of the types of participants, 2) an overview of the types of procedures, and 3) a statement of what the data showed, with what degree of confidence.

Supporting Graph or Table

Data-based submissions must include a graphic or tabular summary of obtained data. **Data-based submissions without a supporting graph or table will be rejected.** The data does not need to be complete at time of submission, but the abstract and graph/table must establish that the project is well under way. Graphs and tables submitted must be of professional quality and formatted according to APA Style. **Attachments must be in a PDF file format and are limited to a single page.** To avoid upload errors, limit your PDF file size to 1MB.

Submissions in the basic research or applied research domains *must* include data attachments. Submissions in the service delivery or theory domains may include data attachments if appropriate.

Keywords or Phrases

Please submit up to four keywords (single words or two-word phrases) with each submission. Keywords should be as specific as possible (e.g., "reinforcement" or "autism" would be too general; "CPT," "insurance," or "telehealth" would be acceptable). Along with the domains, keywords will allow convention attendees to search for topics most relevant to them.

Funding (Optional)

Submissions must include a description of the type of funding received for this submission (e.g., NIH or other research grants).

Conflict of Interest Notice (Required)

Submissions must include a declaration and identification of any potential conflict of interest (e.g., commercial support interest for sponsors, instructors, content of instruction, or any other relationship that could reasonably be construed as a conflict of interest). Please answer "N/A" if no conflict of interest exists.

Author Information

A presenting author is required for every poster submission. Seven additional authors may be added, for a total of eight authors per submission. A detailed explanation of all roles can be found on page 12.

You will be asked to add a presenting author by searching for a contact. You must provide a last name and full or partial email address.

If the contact you search for is not found, you can add a new contact. The following information is required:

- Name
- Affiliation (if including more than one affiliation, separate with a semi-colon [e.g., Affiliation One; Affiliation Two])
- Valid email address (all correspondence will be sent to this address)
- Country
- Province/State
- Citizenship

Please do not add a new contact if the displayed email or affiliation is out of date. After completing your submission, please contact ABAI (convention@abainternational.org) with the submission ID number and the corrected information for your contact. This ensures that there will not be multiple contact records for the same person.

SABA Senior Student Presenter Grant Application (Optional)

The Society for the Advancement of Behavior Analysis (SABA) will distribute donations from the SABA Senior Student Presenter Grant fund to qualified student applicants who complete submissions before October 31, 2018.

To qualify for a SABA Senior Student Presenter Grant, the applicant must meet all of the following criteria:

- The student must be a verified 2019 student member of ABAI by October 31, 2018.
- The student's submission, including poster submissions, must be completed by October 31, 2018.
- The student must be the first (senior) author as well as the presenting author of the submission (poster, paper, panel, or symposium).
- The proposal must be accepted for presentation at the 2019 ABAI Annual Convention.

To apply for a Senior Student Presenter Grant, check the box that says, "Yes, please consider this contact for the SABA Senior Student Presenter Grant," or type this statement if not submitting via the portal.

Recommend a Book/Indicate Interest in an Author Signing (Optional)

If you would like to recommend a book for the ABAI bookstore, please provide the following:

- Title
- Authors as they appear in the book
- Publisher
- Year of publication
- Publisher/distributor contact
- ISBN (International Standard Book Number)
- Track/area

If you would like to participate in an author signing event, please answer the following question:

- If you are an author on the above text, would you like to participate in an author signing?
  - No
  - Yes, Saturday, May 25, 2019
  - Yes, Sunday, May 26, 2019
  - Yes, Monday, May 27, 2019

Data Assurance

Your completed submission is verification that you have permission to present the data and information in the submission. If submitting via email, type the following statement: "In making this submission, I affirm that the participants in this submission have been authorized to present the content and data and that the correct authors have been credited for the work presented."

Presentation Assurance

Your submission is acceptance of responsibility. If your submission is accepted, you guarantee that the presenting author (and chair, discussant, or panelists, as appropriate) will have current ABAI membership status, register for and attend the convention, and deliver the presentation as scheduled by the Program Board. **Presenters who fail to deliver an accepted and scheduled presentation will not be permitted to present the following year.**

If submitting via email, type the following statement: "If my proposed presentation is accepted, I guarantee that the presenting author will register and attend the conference and deliver the presentation, as scheduled by the Program Board."

Conduct Assurance

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abide by the ABAI Ethics and Diversity policies and will not use derogatory or discriminatory language."

Photography Release

You acknowledge that while at the ABAI event, you may be photographed by an ABAI-approved photographer. By making a submission, you are granting the Association for Behavior Analysis International permission to use your likeness in photograph(s) in any and all of its publications and in any and all other media, whether now known or hereafter existing, controlled by the Association for Behavior Analysis International, in perpetuity, and for other use by the association. You will make no monetary or other claim against the Association for Behavior Analysis International for the use of the photograph(s).

Submission Confirmation

For each submission, each author listed will receive a confirmation email containing a submission ID number; said email serves as confirmation that the submission has been received and saved in the convention database. ***Please keep the submission ID number for your records to reference when communicating with the ABAI office.*** You may review the submission at any time by returning to the "Call for Papers Entry" section of the portal. *If you do not receive a submission confirmation email, do not resubmit. Please contact the ABAI office at* convention@abainternational.org*.*

PAPER SUBMISSION GUIDELINES

Paper submissions are individual presentations, usually concerned with conceptual, historical, or methodological issues. A paper submission may report empirical research that would be too complex for effective presentation in a poster (e.g., an integrated series of experiments). All data-based and single-study paper submissions that do not fit these criteria will be rejected or reclassified as posters. **Papers in the basic research or applied research domains require a data attachment.**

Papers will be grouped into sessions by area coordinators and a chair will be assigned to the session from among the papers' presenting authors. Fifty-minute paper sessions are comprised of two papers and a chair; 110-minute paper sessions are comprised of four papers and a chair.

Paper Title

Please use title case when entering the title, not all lowercase or all capital letters (e.g., Clinical Applications of Behavior Analysis: A Two-Part Study). Please limit titles to 15 words (200 characters). Please spell out all acronyms. No ending punctuation or quotation marks around the title are necessary.

Program Area

Select the most appropriate program area for your submission as the primary area; this information will help to avoid scheduling conflicts. A secondary area also may be selected as additional information. For a complete description of program areas, refer to page 10.

Submission Domain

Designate each submission as basic research, applied research, service delivery, or theory, as defined on page 11. Designating a domain for each submission allows convention attendees to make informed decisions about which presentations to attend.

Instruction Level

Please provide the anticipated instruction level for your presentation.

- Basic
- Intermediate
- Advanced

Abstract

The abstract must follow American Psychological Association style guidelines and be no fewer than 150 words or more than 200 words. Abstracts should begin with a sentence stating why the topic is important and end with the general conclusion, relevance, or potential impact. All acronyms must be spelled out at first mention.

Data-Based Submission Abstracts

The abstract for a data-based presentation also must include: 1) an overview of the types of participants, 2) an overview of the types of procedures, and 3) a statement of what the data showed, with what degree of confidence.

Supporting Graph or Table

Any submission to report data from a single study should be submitted (a) as part of a symposium containing an integrated set of studies on a thematically related topic, or (b) as a poster. Individual paper submissions are appropriate for certain types of presentations (e.g., conceptual or theoretical.) *Paper submissions that present data from an individual study will be reassigned as posters or rejected by the Program Board.*

Data-based submissions must include a graphic or tabular summary of obtained data. Data-based submissions without a supporting graph or table will be rejected. The data does not need to be complete at time of submission, but the abstract and graph/table must establish that the project is well under way. Graphs and tables submitted must be of professional quality and formatted according to APA Style. **Attachments must be in a PDF file format and are limited to a single page.** To avoid upload errors, limit your PDF file size to 1MB.

Submissions in the basic research or applied research domains must include data attachments. Submissions in the service delivery or theory domains may include data attachments if appropriate.

Keywords or Phrases

Please submit up to four keywords (single words or two-word phrases) with each submission. Keywords should be as specific as possible (e.g., "reinforcement" or "autism" would be too general; "CPT," "insurance," or "telehealth" would be acceptable). Along with the domains, keywords will allow convention attendees to search for topics most relevant to them.

Funding (Optional)

Submissions must include a description of the type of funding received for this submission. (e.g., NIH or other research grants).

Conflict of Interest Notice (Required)

Submissions must include a declaration and identification of any potential conflict of interest (e.g., commercial support or sponsorship or any other relationship that could reasonably be construed as a conflict of interest.) Please use N/A if this is not applicable to your submission.

Author Information

A presenting author is required for every paper submission. Seven additional authors may be added, for a total of eight authors per submission. A detailed explanation of all roles can be found on page 12.

You will be asked to add a presenting author by searching for a contact. You must provide a last name and full or partial email address. If the contact you search for is not found, you can add a new contact. The following information is required:

- Name
- Affiliation (if including more than one affiliation, separate with a semi-colon [e.g., Affiliation One; Affiliation Two])
- Valid email address (all correspondence will be sent to this address)
- Country
- Province/State
- Citizenship

Please do not add a new contact if the displayed email or affiliation is out of date. After completing your submission, please contact ABAI (convention@abainternational.org) with the submission ID number and the corrected information for your contact. This ensures that there will not be multiple contact records for the same person.

SABA Senior Student Presenter Grant Application (Optional)

The Society for the Advancement of Behavior Analysis (SABA) will distribute donations from the SABA Senior Student Presenter Grant fund to qualified student applicants who complete submissions before October 31, 2018.

To qualify for a SABA Senior Student Presenter Grant, the applicant must meet all of the following criteria:

- The student must be a verified 2019 student member of ABAI by October 31, 2018.
- The student's submission, including poster submissions, must be completed by October 31, 2018.
- The student must be the first (senior) author as well as the presenting author of the submission (poster, paper, panel, or symposium).
- The proposal must be accepted for presentation at the 2019 ABAI Annual Convention.

To apply for a Senior Student Presenter Grant, check the box that says, "Yes, please consider this contact for the SABA Senior Student Presenter Grant," or type this statement if not submitting via the portal.

Agreement to Serve as a Paper Session Chair (Optional)

Accepted papers will be grouped into sessions by area coordinators. One of the presenting authors will be assigned the role of "Paper Session Chair." Please answer the question, "If my submission is accepted, I agree to chair the assembled paper session." "Yes, I am willing to chair," or "No, I do not wish to chair."

Agreement to Serve as a Poster Discussant (Optional)

Presenting authors are invited to serve as poster discussants in their areas of expertise. Poster discussants will be assigned a specific set of posters to visit and review. Discussants will attend their designated poster sessions, interact with presenters, and ask questions about the studies they review.

In the online submission form, check the box if you agree to serve as a poster discussant; for emailed submissions type the following statement: "Yes, I am willing to serve as a poster discussant." Volunteer Discussants will receive direction about the role from the Program Board and ABAI office staff.

Recommend a Book/Indicate Interest in an Author Signing (Optional)

If you would like to recommend a book for the ABAI bookstore, please provide the following:

- Title
- Authors as they appear in the book
- Publisher
- Year of publication
- Publisher/distributor contact
- ISBN (International Standard Book Number)
- Track/area

If you would like to participate in an author signing event, please answer the following question:

- If you are an author on the above text, would you like to participate in an author signing?

  o No

  o Yes, Saturday, May 25, 2019

  o Yes, Sunday, May 26, 2019

  o Yes, Monday, May 27, 2019

Data Assurance

Your completed submission is verification that you have permission to present the data and information in the submission. If submitting via email, type the following statement: "In making this submission, I affirm that the participants in this submission have been authorized to present the content and data and that the correct authors have been credited for the work presented."

Presentation Assurance

Your submission is acceptance of responsibility. If your submission is accepted, you guarantee that the presenting author (and chair, discussant, or panelists, as appropriate) will have current ABAI membership status, register for and attend the convention, and deliver the presentation as scheduled by the Program Board. **Presenters who fail to deliver an accepted and scheduled presentation will not be permitted to present the following year.** If submitting via email, type the following statement: "If my proposed presentation is accepted, I guarantee that the presenting author will register and attend the conference and deliver the presentation, as scheduled by the Program Board."

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Photography Release

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Submission Receipt Confirmation

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SYMPOSIA SUBMISSION GUIDELINES

Symposia are organized by a chair who also moderates the session. Symposia focus on empirical, conceptual, historical, or methodological research. Symposia in the applied research or basic research domains require a data attachment. Symposia may be submitted in one of the three following formats:

- Two presentations, a chair, and discussant (50 minutes)
- Three presentations and a chair (50 minutes)
- Four presentations, a chair, and a discussant (110 minutes)

The Program Board values symposium submissions that are (a) organized around a central theme, (b) involve submissions from multiple institutions rather than from a single laboratory, department, or organization, (c) are 110-minute symposia, and (d) include submissions from multiple domains. Symposia that include presentations from multiple domains will be given priority for acceptance and scheduling.

Symposia should reflect work that is well advanced and is presented in an integrated way. Work that is just beginning (e.g., only baseline data provided) will not ordinarily be approved for symposium presentations, nor will a series of individual data presentations that do not provide an integrated view of advanced work. Presentations not reaching this level may be reclassified as posters (which may be posted together if they cover similar content).

Applied science symposia are encouraged to recruit discussants with basic science expertise to increase exchange within the discipline.

Symposium Title

Please use title case when entering the title, not all lowercase or all capital letters (e.g., Clinical Applications of Behavior Analysis: A Two-Part Study). Please limit titles to 15 words (200 characters). Please spell out all acronyms. No ending punctuation or quotation marks around the title are necessary.

Program Area

Select the most appropriate program area for your submission as the primary area; this information will help to avoid scheduling conflicts. A secondary area also may be selected as additional information. For a complete description of program areas, refer to page 10.

Submission Domain

Designate each submission as basic research, applied research, service delivery, or theory, as defined on page 11. Designating a domain for each submission allows convention attendees to make informed decisions about which presentations to attend.

Does this submission cover multiple domains?

Translational symposia are those that cover more than one domain and are given more value by the Program Board.

Instruction Level

Please provide the anticipated instruction level for your presentation.

- Basic
- Intermediate
- Advanced

Audience Size Anticipated

Providing this estimate will assist area coordinators in scheduling your presentation in a room of suitable capacity.

- 1–25
- 26–50
- 51–75
- 76–100
- 101–200
- 201+

Abstract

The abstract must follow American Psychological Association style guidelines and be no fewer than 150 words or more than 200 words. Abstracts should begin with a sentence stating why the topic is important and end with the general conclusion, relevance, or potential impact. All acronyms must be spelled out at first mention.

Symposium abstracts should provide a brief summary that provides a unifying theme between the individual symposia submissions.

Data-Based Submission Abstracts

The abstract for a data-based presentation also must include: 1) an overview of the types of participants, 2) an overview of the types of procedures, and 3) a statement of what the data showed, with what degree of confidence.

Supporting Graph or Table

Please check "yes" or "no" in answer to the question, "Is your submission data based?". *If yes, each individual symposium presentation must upload a supporting data file.* A data file for the overall symposium is not required.

Keywords or Phrases

Please submit up to four keywords (single words or two-word phrases) with each submission. Keywords should be as specific as possible (e.g., "reinforcement" or "autism" would be too general; "CPT," "insurance," or "telehealth" would be acceptable). Along with the domains, keywords will allow convention attendees to search for topics most relevant to them.

Add Symposium Chair, Discussant, and Presentations

Select which type of symposia you are submitting:

- Two presentations, a chair, and discussant (50 minutes)
- Three presentations and a chair (50 minutes)
- Four presentations, a chair, and a discussant (110 minutes)

Add a Chair/Add a Discussant

A chair is required for all symposia, while a discussant is optional for symposia based upon the number of presentations included in the submission. A detailed explanation of all roles can be found on page 12.

You will be asked to add a chair and discussant (if applicable) by searching for a contact. You must provide a last name and full or partial email address. If the contact you search for is not found, you can add a new contact. The following information is required:

- Name
- Affiliation (if including more than one affiliation, separate with a semi-colon [e.g., Affiliation One; Affiliation Two])
- Valid email address (all correspondence will be sent to this address)
- Country
- Province/State
- Citizenship

Please do not add a new contact if the displayed email or affiliation is out of date. After completing your submission, please contact ABAI (convention@abainternational.org) with the submission ID number and the corrected information for your

contact. This ensures that there will not be multiple contact records for the same person.

Add an Individual Symposium Presentation

Title

Please use title case when entering the title, not all lowercase or all capital letters (e.g., Clinical Applications of Behavior Analysis: A Two-Part Study). Please limit titles to 15 words (200 characters). Please spell out all acronyms. No ending punctuation or quotation marks around the title are necessary.

Submission Domain

Designate each submission as basic research, applied research, service delivery, or theory, as defined on page 11. Designating a domain for each submission allows convention attendees to make informed decisions about which presentations to attend.

Abstract

The abstract must follow American Psychological Association style guidelines and be no fewer than 150 words or more than 200 words. Abstracts should begin with a sentence stating why the topic is important and end with the general conclusion, relevance, or potential impact. All acronyms must be spelled out at first mention.

The abstract for a data-based presentation also must include: 1) an overview of the types of participants, 2) an overview of the types of procedures, and 3) a statement of what the data showed, with what degree of confidence.

Supporting Graph or Table

Data-based submissions must include a graphic or tabular summary of obtained data. Data-based submissions without a supporting graph or table will be rejected. The data does not need to be complete at time of submission, but the abstract and graph/table must establish that the project is well under way. Graphs and tables submitted must be of professional quality and formatted according to APA Style. **Attachments must be in a PDF file format and are limited to a single page.** To avoid upload errors, limit your PDF file size to 1MB.

Submissions in the basic research or applied research domains must include data attachments. Submissions in the service delivery or theory domains may include data attachments if appropriate.

Funding (Optional)

Submissions must include a description of the type of funding received for this submission. (e.g., NIH or other research grants). Please use N/A if this is not applicable to your submission.

Conflict of Interest Notice (Required)

Submissions must include a declaration and identification of any potential conflict of interest (e.g., commercial support or sponsorship or any other relationship that could reasonably be construed as a conflict of interest.) Please use N/A if this is not applicable to your submission.

Add Author(s)

A presenting author is required for every symposia submission. Seven additional authors may be added, for a total of eight authors per individual symposium submission. A detailed explanation of all roles can be found on page 12.

You will be asked to add a presenting author, and author(s) by searching for a contact. You must provide a last name and full or partial email address. If the contact you search for is not found, you can add a new contact. The following information is required:

- Name
- Affiliation (if including more than one affiliation, separate with a semi-colon [e.g., Affiliation One; Affiliation Two])
- Valid email address (all correspondence will be sent to this address)
- Country (for presenting author, chair, and discussant only)
- Province/State (for presenting author, chair, and discussant only)
- Citizenship (for presenting author, chair, and discussant only)

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- The student must be a verified 2018 student member of ABAI by October 31, 2018.
- The student's submission, including poster submissions, must be completed by October 31, 2018.
- The student must be the first (senior) author as well as the presenting author of the submission (poster, paper, panel, or symposium).
- The proposal must be accepted for presentation at the 2019 ABAI Annual Convention.

To apply for a Senior Student Presenter Grant, check the box that says, "Yes, please consider this contact for the SABA Senior Student Presenter Grant," or type this statement if not submitting via the portal.

Agreement to Serve as a Poster Discussant (Optional)

Presenting authors are invited to serve as poster discussants in their areas of expertise. Poster discussants will be assigned a specific set of posters to visit and review. Discussants will attend their designated poster sessions, interact with presenters, and ask questions about the studies they review.

In the online submission form, check the box if you agree to serve as a poster discussant; for emailed submissions type the following statement: "Yes, I am willing to serve as a poster discussant." Volunteer Discussants will receive direction about the role from the Program Board and ABAI office staff.

Continuing Education Information (Optional)

If you wish, your submission may be considered for BACB, NASP, and/or QABA continuing education credit. The following information is *required* for the submission to be considered for CE credit.

CE Type

Please select which type of CE this event will offer:

- BACB
- NASP
- QABA

Event Information

Please provide the following information about your submission.

- This submission covers behavior analysis:
  - Practice
  - Theory
  - Methodology
- This submission covers content related to:
  - Ethics (Please provide a rationale.)
  - Supervision (Please provide a rationale.)
  - Neither
- Target audience
- Learning objectives (a minimum of three is required)

Instructor Information

The CE instructor must be prepared to either directly give instruction or actively supervise the instruction when multiple presenters are involved. Provide the following information for the participant serving as CE instructor:

- Name of prospective CE Instructor
- Instructor's Terminal Degree (e.g., Ph.D., M.S.)
- Instructor's Credentials
  - BCBA-D
  - BCBA
  - Other
- If "other," under what guidelines does the instructor qualify?
  - Holds a doctorate and meets either the coursework or college teaching option for fulfilling BCBA eligibility requirements.
  - Has completed all requirements for a doctorate except the dissertation, meets the coursework option for BCBA eligibility, and has completed graduate coursework or has published research in the subject matter on which Type 2 CE instruction is provided.
- Brief Curriculum Vitae (CV) of CE Instructor
  - Instructors must attach a brief CV to the submission. If the primary instructor is not a Board Certified Behavior Analyst, the CV must document how the BACB requirements have been fulfilled.
- Attestation of Experiential Training

- By requesting this submission be reviewed for CE, you are attesting that the CE instructor and any co-instructors have completed substantial formal or experiential training in the subject matter of this submission.

Recommend a Book/Indicate Interest in an Author Signing (Optional)

If you would like to recommend a book for the ABAI bookstore, please provide the following:

- Title
- Authors as they appear in the book
- Publisher
- Year of publication
- Publisher/distributor contact
- ISBN (International Standard Book Number)
- Track/area

If you would like to participate in an author signing event, please answer the following question:

- If you are an author on the above text, would you like to participate in an author signing?
  - No
  - Yes, Saturday, May 25, 2019
  - Yes, Sunday, May 26, 2019
  - Yes, Monday, May 27, 2019

Data Assurance

Your completed submission is verification that you have permission to present the data and information in the submission. If submitting via email, type the following statement: "In making this submission, I affirm that the participants in this submission have been authorized to present the content and data and that the correct authors have been credited for the work presented."

Presentation Assurance

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perpetuity, and for other use by the association. You will make no monetary or other claim against the Association for Behavior Analysis International for the use of the photograph(s).

Submission Receipt Confirmation

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PANEL SUBMISSION GUIDELINES

Panels are 50 minutes in length and have three panelists and one chair, who is also the session's moderator. Panels have an audience-driven question and answer format following a short abstract presentation by the chair. Panels bridging basic and applied science are encouraged. The Program Board will give preference to submissions that include panelists representing multiple institutions and that are translational (include a multiple-domain focus).

Panel Title

Please use title case when entering the title, not all lowercase or all capital letters (e.g., Clinical Applications of Behavior Analysis: A Two-Part Study). Please limit titles to 15 words (200 characters). Please spell out all acronyms. No ending punctuation or quotation marks around the title are necessary.

Program Area

Select the most appropriate program area for your submission as the primary area; this information will help to avoid scheduling conflicts. A secondary area also may be selected as additional information. For a complete description of program areas, refer to page 10.

Submission Domain

Designate each submission as basic research, applied research, service delivery, or theory, as defined on page 11. Designating a domain for each submission allows convention attendees to make informed decisions about which presentations to attend.

Instruction Level

Please provide the anticipated instruction level for your presentation.

- Basic
- Intermediate
- Advanced

Audience Size Anticipated

Providing this estimate will assist area coordinators in scheduling your presentation in a room of suitable capacity.

- 1–25
- 26–50
- 51–75
- 76–100
- 101–200
- 201+

Abstract

The abstract must follow American Psychological Association style guidelines and be no fewer than 150 words or more than 200 words. Abstracts should begin with a sentence stating why the topic is important and end with the general conclusion, relevance, or potential impact. All acronyms must be spelled out at first mention.

The abstract for a data-based presentation also must include: 1) an overview of the types of participants, 2) an overview of the types of procedures, and 3) a statement of what the data showed, with what degree of confidence.

Supporting Graph or Table

Data-based submissions must include a graphic or tabular summary of obtained data. Data-based submissions made without a supporting graph or table will not be accepted. The data need not be complete, but they must establish that the project is well under way. Graphs and tables submitted must be of professional quality and formatted according to APA Style.
Attachments must be in a PDF file format and are limited to a single page. To avoid upload errors, limit your PDF file size to 1MB.

Submissions in the basic research or applied research domains must include data attachments. Submissions in the service delivery or theory domains may include data attachments if appropriate.

Keywords or Phrases

Please submit up to four keywords (single words or two-word phrases) with each submission. Keywords should be as specific as possible (e.g., "reinforcement" would be too general; "CPT," "insurance," or "autoclitics" would be acceptable). Along with the program domains, keywords will allow convention attendees to search for program topics most relevant to them.

Funding (Optional)

Submissions must include a description of the type of funding received for this submission. (e.g., NIH or other research grants).

Conflict of Interest Notice (Required)

Submissions must include a declaration and identification of any potential conflict of interest (e.g., commercial support interest for sponsors, instructors, content of instruction, or any other relationship that

could reasonably be construed as a conflict of interest). Please answer "N/A" if no conflict of interest exists.

Chair Information

A chair is *required* for all panel submissions. A detailed explanation of all roles can be found on page 12.

You will be asked to add a chair by searching for a contact. You must provide a last name and full or partial email address. If the contact you search for is not found, you can add a new contact. The following information is required:

- Name
- Affiliation (if including more than one affiliation, separate with a semi-colon [e.g., Affiliation One; Affiliation Two])
- Valid email address (all correspondence will be sent to this address)
- Country
- Province/State
- Citizenship

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Panelist Information

Three panelists are required for all panel submissions.

You will be asked to add each panelist by searching for a contact. You must provide a last name and full or partial email address. If the contact you search for is not found, you can add a new contact. The following information is required:

- Name
- Affiliation (if including more than one affiliation, separate with a semi-colon [e.g., Affiliation One; Affiliation Two])
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- Country
- Province/State
- Citizenship

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- The student must be a verified 2019 student member of ABAI by October 31, 2018.
- The student's submission, including poster submissions, must be completed by October 31, 2018.
- The student must be the first (senior) author as well as the presenting author of the submission (poster, paper, panel, or symposium).
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To apply for a Senior Student Presenter Grant, check the box that says, "Yes, please consider this contact for the SABA Senior Student Presenter Grant," or type this statement if not submitting via the portal.

Agreement to Serve as a Poster Discussant (Optional)

Panelists are invited to serve as poster discussants in their areas of expertise. Poster discussants will be assigned a specific set of posters to visit and review. Discussants will attend their designated poster sessions, interact with presenters, and ask questions about the studies they review.

In the online submission form, check the box if you agree to serve as a poster discussant; for emailed submissions type the following statement: "Yes, I am willing to serve as a poster discussant." Volunteer Discussants will receive direction about the role from the Program Board and ABAI office staff.

Continuing Education Information (Optional)

If you wish, your submission may be considered for BACB, NASP, and/or QABA continuing education credit. The following information is *required* for the submission to be considered for CE credit.

CE Type

Please select which type of CE this event will offer:

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- QABA

Event Information

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  o Practice
  o Theory
  o Methodology
- This submission covers content related to:
  o Ethics (Please provide a rationale.)
  o Supervision (Please provide a rationale.)
  o Neither
- Target audience
- Learning objectives (a minimum of three is required)

Instructor Information

The CE instructor must be prepared to either directly give instruction or actively supervise the instruction when multiple presenters are involved. Provide the following information for the participant serving as CE instructor:

- Name of prospective CE Instructor
- Instructor's Terminal Degree (e.g., Ph.D., M.S.)
- Instructor's Credentials
  o BCBA-D
  o BCBA
  o Other; If "other," under what guidelines does the instructor qualify?
- Brief Curriculum Vitae (CV) of CE Instructor
- Attestation of Experiential Training
- By requesting this submission be reviewed for CE, you are attesting that the CE instructor and any co-instructors have completed substantial formal or experiential training in the subject matter of this submission.

Recommend a Book/Indicate Interest in an Author Signing (Optional)

If you would like to recommend a book for the ABAI bookstore, please provide the following:

- Title
- Authors as they appear in the book
- Publisher
- Year of publication
- Publisher/distributor contact
- ISBN (International Standard Book Number)
- Track/area

If you would like to participate in an author signing event, please answer the following question:

- If you are an author on the above text, would you like to participate in an author signing?
  o No
  o Yes, Saturday, May 25, 2019
  o Yes, Sunday, May 26, 2019
  o Yes, Monday, May 27, 2019

Data Assurance

Your completed submission is verification that you have permission to present the data and information in the submission. If submitting via email, type the following statement: "In making this submission, I affirm that the participants in this submission have been authorized to present the content and data and that the correct authors have been credited for the work presented."

Presentation Assurance

Your submission is acceptance of responsibility. If your submission is accepted, you guarantee that the presenting author (and chair, discussant, or panelists, as appropriate) will have current ABAI membership status, register for and attend the convention, and deliver the presentation as scheduled by the Program Board. **Presenters who fail to deliver an accepted and scheduled presentation will not be permitted to present the following year.**

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Conduct Assurance

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abide by the ABAI Ethics and Diversity policies and will not use derogatory or discriminatory language."

Photography Release

You acknowledge that while at the ABAI event, you may be photographed by an ABAI-approved photographer. By making a submission, you are granting the Association for Behavior Analysis International permission to use your likeness in photograph(s) in any and all of its publications and in any and all other media, whether now known or hereafter existing, controlled by the Association for Behavior Analysis International, in perpetuity, and for other use by the association. You will make no monetary or other claim against the

Association for Behavior Analysis International for the use of the photograph(s).

Submission Receipt Confirmation

For each submission, each author listed will receive a confirmation email containing a submission ID number; said email serves as confirmation that the submission has been received and saved in the convention database. ***Please keep the submission ID number for your records to reference when communicating with the ABAI office.*** You also may review the submission at any time by returning to the "Call for Papers Entry" section of the portal. *If you do not receive a submission confirmation email, do not resubmit. Please contact the ABAI office at* convention@abainternational.org*.*

WORKSHOP SUBMISSION GUIDELINES

Workshops are educational sessions of three or six hours and involve the preparation of substantial training materials. Presenters limit enrollment and specify the academic level of participants. Participants are charged a materials fee (optional; set by the instructor) and tuition, which is used in part to pay workshop presenters. Accepted workshops that fail to enroll any registrants may not be submitted for consideration the following convention year.

Workshops that address topics that are in high demand by convention attendees are encouraged. When reviewing workshop submissions, the Program Board will give preference to workshops that:

- address topics that have been in high demand at recent annual conventions,
- clearly describe how they will provide supplementary materials (e.g., printed handouts, links to additional resources, sample data sheets, a copy of the presentation) to attendees, and
- clearly describe how they will use best training practices during the workshop (including behavioral skills training).

Preference will also be given to presenters whose curriculum vitae demonstrate an established track record of training experience and/or research in the topic area of the proposed workshop.

Workshop Title

Please use title case when entering the title, not all lowercase or all capital letters (e.g., Clinical Applications of Behavior Analysis: A Two-Part Study). Please limit titles to 15 words (200 characters). Please spell out all acronyms. No ending punctuation or quotation marks around the title are necessary.

Program Area

Select the most appropriate program area for your submission as the primary area; this information will help to avoid scheduling conflicts. A secondary area also may be selected as additional information. For a complete description of program areas, refer to page 10.

Topic

AUT, CBM, DDA, EDC, and TBA submissions will be required to choose a pre-approved topic that most closely reflects the topic of your workshop. If your workshop does not fit any of these topics, choose "other" and provide a rationale for why the topic is critical to the science and/or practice of behavior analysis and why it is likely to be sought after by convention attendees.

Submissions in AAB, BPN, CSS, DEV, EAB, OBM, PCH, and VRB will not be required to select a topic or provide a rationale.

The approved topics for 2019 are:

- AUT
  - o Adult services
  - o Challenging behavior
  - o Developmental considerations
  - o Early intervention
  - o Ethics
  - o Independent living skills
  - o Language / verbal behavior
  - o Parent / caregiver training
  - o Social / play skills
  - o Supervision
  - o Working in schools
- CBM
  - o Behavioral relaxation
  - o Brain injury
  - o Emotional / behavioral disorders
  - o Ethics
  - o Psychiatric disorders
  - o Social skills
  - o Supervision
- DDA
  - o Ethics
  - o Independent living skills
  - o Language / verbal behavior
  - o Sexuality
  - o Skill acquisition
  - o Social skills
  - o Supervision
- EDC
  - o Challenging behavior
  - o Ethics
  - o Legal issues
  - o Precision teaching

  o Social skills
  o Supervision
- TBA
  o Ethics
  o Professionalism
  o Supervision

Submission Domain

Designate each submission as basic research, applied research, service delivery, or theory, as defined on page 11. Designating a domain for each submission allows convention attendees to make informed decisions about which presentations to attend.

Instruction Level

Please provide the anticipated instruction level for your presentation.

- Basic
- Intermediate
- Advanced

Audience Size Anticipated

Providing this estimate will assist area coordinators in scheduling your presentation in a room of suitable capacity.

- 1–25
- 26–50
- 51–75
- 76–100
- 101–200
- 201+

Keywords or Phrases

Please submit up to four keywords (single words or two-word phrases) with each submission. Keywords should be as specific as possible (e.g., "reinforcement" or "autism" would be too general; "CPT," "insurance," or "telehealth" would be acceptable). Along with the domains, keywords will allow convention attendees to search for topics most relevant to them.

Funding (Optional)

Submissions must include a description of the type of funding received for this submission. (e.g., NIH or other research grants).

Conflict of Interest Notice (Required)

Submissions must include a declaration and identification of any potential conflict of interest (e.g., commercial support or sponsorship or any other

relationship that could reasonably be construed as a conflict of interest.) Please use N/A if this is not applicable to your submission.

Maximum Attendance

Please indicate the maximum number of registrants that ABAI should accept for your workshop.

Scheduling and Duration

Workshops should be 3 hours or 6 hours only. If you are offering multiple workshops that must be taken in a certain order, please email convention@abainternational.org with the submission ID of the workshops affected and the order in which they should be scheduled.

Workshop Level

- **Basic** workshops are appropriate for BCaBAs.
- **Intermediate** workshops are appropriate for junior BCBAs.
- **Advanced** workshops are appropriate for BCBAs and BCBA-Ds

Material Fee

Indicate the cost to you per attendee for materials provided at the workshop, such as worksheets or other handouts. Material fees should be kept to a minimum–and may be 0.00–so that the cost of the workshop is not prohibitive. Workshop presenters must not require that attendees purchase software, books, or other materials in order to attend the workshop, nor may fees be added for preparation time or consulting. Fees that include such costs will be adjusted by ABAI to remove those costs. ABAI will add a tuition fee to any material fee. Please enter US currency value without the dollar sign (e.g., 15.00; no "$").

Workshop Description

The workshop description should be 200 words or fewer and must indicate for attendees that workshop content will include statements that describe the accuracy and utility of the materials presented, the basis of such statements, the limitations of the content being taught, and the most severe and most common risks, as well as demonstrate that content is based on methodological, theoretical, research, or practice knowledge. This requirement may be met by detailing as part of the description at least one of the following:

- Content has obtained credibility, as demonstrated by the involvement of the broader practice, education, and science communities in studying

or applying the findings, procedures, practices, or theoretical concepts.

- Content has been studied according to established procedures of scientific scrutiny that can be reasonably relied upon.
- Content has peer reviewed, published support beyond those publications and other types of communications devoted primarily to the promotion of the approach.
- Content is related to ethical, legal, statutory, or regulatory policies, guidelines, and standards.

The description must disclose commercial support for the workshop or instructor(s) as well as any other relationship that could be reasonably construed as a conflict of interest.

Content Area

- Practice
- Theory
- Methodology

Workshop Learning Objectives

Learning objectives should clearly define what the participant will know or will be able to do as a result of attending your presentation. Objectives must be observable and measurable and should focus on the learner. Please review the guidelines for learning objectives and the NASP guidelines for writing CPD learning objectives. Learning objectives should take the following format (note that verbs such as "understand" or "comprehend" are difficult to measure and should be avoided):

At the conclusion of the workshop, participants will be able to: (1) _____; (2) _____; (3) _____.

Workshop Activities

Sample workshop activities might be:

- Instructional strategies include: discussion, small group breakout, and targeted reading.
- Workshop objectives will be met through a balanced presentation of lecture, guided practice, video observation, and group discussion. Core content will be taught through lecture and video demonstrations of strategies will be provided. Supplemental materials for identifying language and learning barriers will be provided in order to support participant learning.

- The format combines lecture, small group activities, guided practice, and frequency building exercises.

Workshop Target Audience

The chosen workshop level (basic, intermediate, advanced) should inform your choice of target audience. Submissions with a target audience of undergraduates or parents are not appropriate.

Instructor Information

A presenting author (instructor) is required for every workshop submission. Seven additional presenters may be added, for a total of eight presenters per submission. A detailed explanation of all roles can be found on page 12.

You will be asked to add each presenting author by searching for a contact. You must provide a last name and full or partial email address. If the contact you search for is not found, you can add a new contact. The following information is required:

- Name
- Affiliation (if including more than one affiliation, separate with a semi-colon [e.g., Affiliation One; Affiliation Two])
- Valid email address (all correspondence will be sent to this address)
- Country
- Province/State
- Citizenship

Please do not add a new contact if the displayed email or affiliation is out of date. After completing your submission, please contact ABAI (convention@abainternational.org) with the submission ID number and the corrected information for your contact. This ensures that there will not be multiple contact records for the same person.

Continuing Education Information

All workshops must be considered for CE, and may be considered for BACB, PSY, QABA, and NASP CE.

The following information is *required* for the submission to be considered for CE credit.

CE Type

Please select which type of CE this event will offer:

- BACB
- NASP
- PSY

- QABA

Event Information

Please provide the following information about your submission.

- This submission covers behavior analysis:
  - Practice
  - Theory
  - Methodology
- This submission covers content related to:
  - Ethics (Please provide a rationale.)
  - Supervision (Please provide a rationale.)
  - Neither
- Target audience
- Learning objectives (a minimum of three is required)

Instructor Information

The CE instructor must be prepared to either directly give instruction or actively supervise the instruction when multiple presenters are involved. Provide the following information for the participant serving as CE instructor:

- Name of prospective CE Instructor
- Instructor's Terminal Degree (e.g., Ph.D., M.S.)
- Instructor's Credentials
  - BCBA-D
  - BCBA
  - Other; If "other," under what guidelines does the instructor qualify?
- Brief Curriculum Vitae (CV) of CE Instructor
- Attestation of Experiential Training
  - By requesting this submission be reviewed for CE, you are attesting that the CE instructor and any co-instructors have completed substantial formal or experiential training in the subject matter of this submission.

Recommend a Book/Indicate Interest in an Author Signing (Optional)

If you would like to recommend a book for the ABAI bookstore, please provide the following:

- Title
- Authors as they appear in the book
- Publisher
- Year of publication

- Publisher/distributor contact
- ISBN (International Standard Book Number)
- Track/area

If you would like to participate in an author signing event, please answer the following question:

- If you are an author on the above text, would you like to participate in an author signing?
  - No
  - Yes, Saturday, May 25, 2019
  - Yes, Sunday, May 26, 2019
  - Yes, Monday, May 27, 2019

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Submission Receipt Confirmation

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Additional Information Regarding Workshops

Workshop Facilitation

In addition to presenting, the main presenter will be responsible for collecting workshop tickets (to ensure only paid registrants enter the workshop) and having registrants interested in continuing education credit sign in and out of the session.

Workshop Cancellation Policy

Please note that workshops with fewer than five registrants at the close of the pre-registration period will be canceled unless presenters commit, in writing, to conducting the workshop at the date and time scheduled.

If your workshop has fewer than five registrants as of May 1, 2019, you will be contacted and asked if you wish to conduct your workshop. ABAI will not cancel workshops on site. Workshops with fewer than five registrants that are canceled for low enrollment will not be accepted for the 2020 convention.

Workshop Payment Formula

Payment is calculated based on the number of workshop tickets returned to ABAI at the conclusion of the workshop. The formula is as follows:

- Six-hour workshop with 5 or more registrants: $360 + (# of registrants × $material fee) + [(# of registrants - 5) × (20% of workshop tuition)]
- Six-hour workshop with fewer than 5 registrants: # of registrants × $material fee
- Three-hour workshop with 5 or more registrants: $195 + (# of registrants × $material fee) + [(# of registrants - 5) × (20% of workshop tuition)]
- Three-hour workshop with fewer than 5 registrants: # of registrants × $material fee

Below is an example using a 6-hour workshop with 13 registrants and $20 material fee:

Base rate (registrants 1-5)	$360
Additional tuition (registrants 6-13)	$304
Material fee (registrants 1-13)	$260
Total:	**$924**

EXPO POSTER SUBMISSION GUIDELINES

The ABAI Expo is a special poster session for presentations of behavior analysis training programs, internship and employment opportunities, special interest groups (SIGs), affiliated chapters, associate chapters, ABAI boards and committees, and behavioral associations around the world.

Single posters should be 3'10" (1,168 mm) by 3'10" (1,168 mm) and double posters should be 3'10" (1,168 mm) tall by 7'10" (2387 mm) wide to accommodate the provided poster boards.

ABAI-accredited behavior analysis training programs, ABAI chapters, and SIGS receive a single poster at no cost and can upgrade to a double poster for $123. ABAI boards and committees receive a single or double poster at no cost. All others will be will be charged a fee of $138 for a single poster and $271 for a double poster. ABAI will email invoices following the close of call for papers.

Expo Poster Title

Please use title case when entering the title, not all lowercase or all capital letters (e.g., Clinical Applications of Behavior Analysis: A Two-Part Study). Please limit titles to 15 words (200 characters). Please spell out all acronyms. No ending punctuation or quotation marks around the title are necessary.

Poster Type

Please select:

- ABAI Accredited Behavior Analysis Training Program
- ABAI Board or Committee
- Affiliated Chapter
- Associate Chapter
- Behavior Analysis Training Program
- Other Organization
- Special Interest Group

Size

- Expo Poster Single
- Expo Poster Double

Payment Contact Information

If payment is required for the type and size of expo poster submitted, you will be asked to provide the following information:

- Payment Contact Full Name
- Payment Contact Email
- Payment Contact Phone Number
- PO Number (if applicable)
- Organization/Company

Abstract

The abstract must follow American Psychological Association style guidelines and be no fewer than 150 words or more than 200 words. Abstracts should begin with a sentence stating why the topic is important and end with the general conclusion, relevance, or potential impact. All acronyms must be spelled out at first mention.

Keywords or Phrases

Please submit up to four keywords (single words or two-word phrases) with each submission. Keywords should be as specific as possible (e.g., "reinforcement" or "autism" would be too general; "CPT," "insurance," or "telehealth" would be acceptable). Along with the domains, keywords will allow convention attendees to search for topics most relevant to them.

Author Information

A presenting author is required for every expo poster submission. Seven additional authors may be added, for a total of eight authors per submission. A detailed explanation of all roles can be found on page 12.

You will be asked to add a presenting author and author(s) by searching for a contact. You must provide a last name and full or partial email address. If the contact you search for is not found, you can add a new contact. The following information is required:

- Name
- Affiliation (if including more than one affiliation, separate with a semi-colon [e.g., Affiliation One; Affiliation Two])
- Valid email address (all correspondence will be sent to this address)
- Country
- Province/State
- Citizenship

Please do not add a new contact if the displayed email or affiliation is out of date. After completing your submission, please contact ABAI (convention@abainternational.org) with the submission ID number and the corrected information for your contact. This ensures that there will not be multiple contact records for the same person.

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Photography Release

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Submission Receipt Confirmation

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BUSINESS MEETING SUBMISSION GUIDELINES

Business meetings are scheduled to allow groups to conduct business or discuss interests and activities. Business meetings are scheduled for 50 minutes and do not count toward the role limits.

Business Meeting Title

Please use title case when entering the title, not all lowercase or all capital letters (e.g., Clinical Applications of Behavior Analysis.). Please limit titles to 15 words (200 characters) and spell out all abbreviations/acronyms. No quotation marks or ending periods are necessary.

Purpose

In no more than 200 words, please describe the purpose of this meeting.

Audience Size Anticipated

Providing this estimate will assist ABAI in scheduling your meeting in a room of suitable capacity.

- 1–25
- 26–50
- 51–75
- 76–100
- 101–200
- 201+

Scheduling

Business meetings will be from 7:00 pm–7:50 pm on Friday, Saturday, Sunday, and Monday. There will be no morning business meetings this year, aside from the ABAI Business meeting, which is scheduled for Monday at 7:00 am.

Meeting Access

- **Open:** anyone can attend the meeting; listing published in program
- **Closed:** invitation only; listing not published in program

Potential Scheduling Conflicts

List the titles of other business meetings that should not be scheduled in conflict with your meeting.

Keywords or Phrases

Please submit up to four keywords (single words or two-word phrases) with each submission. Keywords should be as specific as possible (e.g., "reinforcement" or "autism" would be too general; "CPT," "insurance," or "telehealth" would be acceptable). Along with the

domains, keywords will allow convention attendees to search for topics most relevant to them.

Chair Information

A chair is *required* for all business meeting submissions. This person will be the primary contact regarding logistical or scheduling details.

You will be asked to add a chair by searching for a contact. You must provide a last name and full or partial email address. If the contact you search for is not found, you can add a new contact. The following information is required:

- Name
- Affiliation (if including more than one affiliation, separate with a semi-colon [e.g., Affiliation One; Affiliation Two])
- Valid email address (all correspondence will be sent to this address)
- Country
- Province/State
- Citizenship

Please do not add a new contact if the displayed email or affiliation is out of date. After completing your submission, please contact ABAI (convention@abainternational.org) with the submission ID number and the corrected information for your contact. This ensures that there will not be multiple contact records for the same person.

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REUNION/RECEPTION SUBMISSION GUIDELINES

Reunions and receptions are social gatherings. **Space for university programs, chapters, SIGs, retirement celebrations, and memorials will be provided at no cost; exhibitors, sponsors, and other organizations will be required to pay a room rental fee.** ABAI does not provide audiovisual equipment or refreshments; reunion chairs are responsible for arranging these details directly with the venue. Reunions/receptions may only be held on Sunday evening.

Reunion Title

Please use title case when entering the title, not all lowercase or all capital letters (e.g., Clinical Applications of Behavior Analysis.). Please limit titles to 15 words (200 characters) and spell out all abbreviations/acronyms. No quotation marks or ending periods are necessary.

Purpose of Event

The text entered here will be printed as the "purpose" for the event in the program book.

Organization Type

Select the type of organization holding the reunion/reception.

- ABAI Accredited Behavior Analysis Training Program
- ABAI Board or Committee
- Affiliated Chapter
- Associate Chapter
- Behavior Analysis Training Program
- Special Interest Group
- Sponsor/Exhibitor
- Other Organization

Payment Contact Information

If payment is required for the type of reunion/reception submitted, you will be asked to provide the following information:

- Payment Contact Full Name
- Payment Contact Email
- Payment Contact Phone Number
- PO Number (if applicable)
- Organization/Company

Room Setup

Select the type of room setup you would like.

- **Banquet:** For formal, sit down events. Low top tables with chairs.
- **Boardroom:** A rectangular or oval table set up with chairs around all sides and ends.
- **Classroom:** Rows of conference tables with chairs facing the front of a room.
- **Cocktail:** Networking and mingling events. High top tables with chairs optional.
- **Open Square:** A series of conference tables set in a square or rectangle, with chairs around the outside.
- **Theater:** Chairs in rows facing a stage area, head table, or speaker.
- **U-Shape:** A series of conference tables set in the shape of the letter U, with chairs around the outside.
- **Empty Set:** An empty room.

Audience Size Anticipated

Providing this estimate will assist ABAI in scheduling your event in a room of suitable capacity.

- 1–25
- 26–50
- 51–75
- 76–100
- 101–200
- 201+

Keywords or Phrases

Please submit up to four keywords (single words or two-word phrases) with each submission. Keywords should be as specific as possible (e.g., "reinforcement" or "autism" would be too general; "CPT," "insurance," or "telehealth" would be acceptable).

Add a Chair

A chair is *required* for all reunion submissions. **This person is responsible for event coordination and will be the primary contact regarding logistical or scheduling details and will host the reunion at the convention.**

You will be asked to add a chair by searching for a contact. You must provide a last name and full or partial email address. If the contact you search for is not found,

you can add a new contact. The following information is required:

- Name
- Affiliation (if including more than one affiliation, separate with a semi-colon [e.g., Affiliation One; Affiliation Two])
- Valid email address (all correspondence will be sent to this address)
- Country
- Province/State
- Citizenship

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All presenters at ABAI events are expected to abide by ABAI's Ethics and Diversity policies. Discriminatory and derogatory language will not be tolerated in presentations at ABAI events. If submitting via email, type the following statement: "All participants agree to abide by the ABAI Ethics and Diversity policies and will not use derogatory or discriminatory language."

Photography Release

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PROGRAM BOARD CONTACT INFORMATION

Questions about invited presentations and any special requests for the following areas should be directed to the Program Board coordinator Federico Sanabria: BPN, EAB, EDC, PCH, SCI, TBA, and VRB. Questions about invited presentations and any special requests for the following areas should be directed to the Program Committee chair Jonathan Tarbox: AAB, AUT, CBM, CSS, DDA, DEV, OBM, OTH, and PRA.

If you have a recommendation for an invited presentation, please contact the area coordinator of the relevant area. Program area coordinators propose individuals for invited presentations to the board coordinator. The board coordinator approves invited presentations and schedules them with input from the committee chair and area coordinators.

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